



Kensington Prep School



ICT Code of Conduct / eSafety Rules for Parents

KS1

Using school ICT sensibly

- Pupils will only use ICT in school for learning activities. They will keep to the school rules when they are using an iPad, Laptop or Computer.
- Pupils will not tell other people their ICT passwords.
- Pupils will not spoil or delete anyone else’s work.
- Pupils will make sure that all ICT contact with other children and adults is responsible, polite and sensible. They will never be unkind or rude.
- Pupils will not look for, save or send anything that could be unpleasant or nasty. If they accidentally find anything like this they will tell their teacher immediately.

Pupils will be responsible for their behaviour when using ICT because they know that these rules are to keep them safe.

Being safe

- Pupils will not give out their own details such as their name, phone number or home address. They will not arrange to meet anyone that they have met online.
- Pupils know that someone online might lie about who they are and that *information on the internet might not be true*. They will be careful about who they believe and what they believe.
- Pupils know that some websites and games have age restrictions. They will keep to them and not go to things that are too old for them.
- Pupils know that their use of ICT can be checked and that their parent/ guardian contacted if a member of school staff is concerned about their eSafety or behaviour.

Pupils will tell a teacher or parent if something makes them worried or uncomfortable, or they know that someone is being bullied online.

We have discussed these rules and agree to follow them, both in school and at home.

Student name:		Year:		Date:	
Student name / signature:		Parent name /signature:			

Please return this form to the Registrar on registrar@kenprep.gdst.net



Keep **safe** by being careful not to give out personal information when you're chatting or posting online. Personal information includes your email address, phone number and password.



Meeting someone you have only been in touch with online can be dangerous. Only do so with your parents' permission and even then only when they can be there.



Accepting emails, messages, or opening files, pictures or texts from people you don't know or trust can lead to problems – they may contain viruses or nasty messages!



Someone online might lie about who they are and information on the internet may not be true.

Always check information with other **reliable** websites, books or someone who knows.



Tell your parent or a trusted adult if someone or something makes you feel uncomfortable or worried, or if you or someone you know is being bullied online.