

Emergency Contact Form

Student's First name:		Student's Surname:		Student's Year group	
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Collection from School

Please provide the details of any adult (e.g. a nanny) you consent to collect your daughter regularly from school.

On occasion you may wish for another adult to collect your daughter (e.g. if your daughter is going home with a classmate for a play date) and you will need to give your consent by emailing the School Office in the morning.

Title:		First Name:		Surname:	
Relationship to student:				Mobile:	
Email:					

NB while it is optional to include an adult's details in the section above, it is compulsory to provide the details of two emergency contacts below.

Emergency Contacts

In an emergency we will always try to contact a student's parents first. In the event that no parent can be contacted, please provide full details of two Emergency Contacts below. The person listed above can also be named again below as an emergency contact.

First Emergency Contact *(not a parent of the above named student)*

Title:		First Name:		Surname:	
Relationship to student:				Tel:	
Email:					
Home Address:					

Second Emergency Contact *(not a parent of the above named student)*

Title:		First Name:		Surname:	
Relationship to student:				Tel:	
Email:					
Home Address:					

I confirm the above details are correct and those named above have consented to being contacts for my daughter.

Parent name/signature:		Date:	
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If any of your contact details change, you move house or any details for the people listed above change, you must email registrar@kenprep.gdst.net